

# General Information

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## Travelling to and from Caulfield campus

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Caulfield campus is located 9 kilometres from Melbourne's city centre.

- By car: the trip from the city of Melbourne will take about 25 minutes in peak hour traffic and 15 minutes at other times.
- A user pay, multi-level car park is available on campus. Entry to the car park is from Princes Avenue. Ticket machine parking ranging from one to five hours is also available in surrounding streets.
- By train: Caulfield campus is opposite Caulfield railway station, which is serviced by trains going to and from Cranbourne, Dandenong, Frankston and Pakenham and the city.
- By tram: the number 3 tram from Swanston Street in Melbourne will take you to Caulfield campus.
- By bus: Route 624, between Kew and Oakleigh railway stations (stops at Caulfield station)

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## Metcard – Your ticket to Melbourne

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It's simple to travel on Melbourne's extensive public transport network as one ticket – a Metcard – gives you flexible travel between trains, trams and buses.

| Ticket machines   | Validating your Metcard   |
|---|---|
| When buying a Metcard from a ticket machine follow these steps:                             | Always validate your Metcard before entering a train platform and each time you board a tram or bus.<br>Remember:<br>The arrow on your Metcard shows which way to insert into the validator.<br>Always check the expiry details printed on the back of your Metcard after validation.<br>A Metcard purchased from a tram ticket machine is automatically validated for that journey only. |
| <b>Step 1:</b> Select the type of Metcard you require.                                      |   |
| <b>Step 2:</b> Select the zone(s) in which you are travelling.                              |   |
| <b>Step 3:</b> Select fare – full fare  |   |
| <b>Step 4:</b> Insert money. Machines on trams only accept coins.                           |   |
| The larger machines at train stations do accept notes but will only give change up to \$10. |   |

Between the campus and the city a zone 1 ticket is required. There are two types of tickets:

- 'Two hour ticket'; costs \$ 3.70; allows travel within zone 1 for two hours regardless the number of journeys
- Daily ticket; costs \$6.80; allows travel within zone 1 on the day of purchase / validation

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## Monash University Library, Caulfield Campus

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During the conference the library will be open from 8am to 6pm. The library is located at Levels 2-4, Building A. Tel: +61 3 9905 5054.

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## Printing, photocopying and scanning

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Library photocopiers can do reduction, enlargement and double sided copying. A rechargeable copy card is used to pay for copying and printing. The card can be purchased in the library for \$2. Please note this is the purchase price of the card, and credit needs to be added to begin using it. Add credit to the cards at the card cashier machines located on levels 2 and 3. The machines accept coins (10c and higher) as well as notes of all denominations and do not provide change. Library staff cannot provide change for the machine. Users should add value to their card to the limit of expected use of the credit purchased. There is no refund of unused value on a card. Costs are:

- A4 black and white photocopying and printing @ 12c per side
- A3 black and white photocopying @ 24c per side
- Overhead transparencies @ 95c per side
- A4 colour photocopying and printing @ \$1.50 per side
- A3 colour photocopying and printing @ \$3.00 per side
- A4 microfiche/microfilm prints @ 12c
- A4 text / images can be scanned and saved to a memory stick (free service)

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## Computer workstations

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Computer workstations are provided for use within the library. The library catalogue, databases and Monash University web sites are accessible from all computer workstations. Express terminals are restricted to these functions. Most computers have an internet connection and are connected to a printer.

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## Caulfield Campus Amenities

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- Automatic Teller Machine (ATM): National Australia Bank ATM is conveniently located on campus in S building level 2 across from the student service desk.
- Planet Cyber (S building level 2): cheap phone cards for local and international calls
- Telstra Payphone: near NAB ATM in S building level 2 across from the student service desk.
- MONSU The Campus Bookstore: Level 2, building K; Ph: (03) 9571 3277

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## Health Service

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Opening hours: 9.00am to 5:00pm Monday to Friday

Appointments: Appointments are preferred for all services, however emergencies and urgent problems will always be seen immediately. A locum service is available for after hours emergencies.

Telephone: (03) 9903 1177

Facsimile: (03) 9903 2773

Location: Level 1, Building B. Enter either from the tunnel or Sir John Monash Drive

Emergencies: Advice or attendance at on-campus emergencies can be gained by dialling 333 (on campus).

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## Food Outlets

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There are various eateries on the Caulfield campus:

- MamaDuke Café and Luca Restaurant – both located in the basement of building H. Special offers available for conference participants – simply present your conference name tag. Open daily 7.30am-8.00pm
- Camino Coffee House – located on level 2 of building C
- Fresco Juice Bar - Located on level 2 of building C
- Gryph Inn – located on Level 1 of building K. Open from 10:00 am
- Red Jackets – located on level 2 of building S
- Tower Sushi – located on level 1 of building S

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## Spiritual Centre and Quiet Space

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The Spiritual Centre is a non-denominational space available for groups and individuals to use for spiritual/religious activities such as seminars, meetings, study and prayer. The Quiet Space provides an area for individuals to have time out from their work to meditate, pray or relax. The Spiritual Centre and the Quiet Space have separate entrances and can be used simultaneously. Both areas can be booked through HWD, where the key is located. Level 1, building B (opposite Health, Wellbeing and Development). Mindfulness Meditation is held in the Spiritual Centre every Tuesday and Thursday from 12.00 to 12.30 pm. For more information and bookings contact 9903 2500.

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## Caulfield Plaza Shopping Centre

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The following are located in Caulfield Shopping Centre, opposite the railway station:

|                   |            |
|-------------------|------------|
| Coles Supermarket | Pharmacy   |
| Hairdresser       | Newsagency |
| Florist           | Food court |
| Commonwealth Bank |            |

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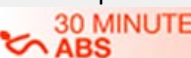



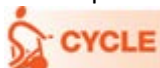
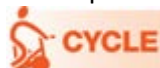
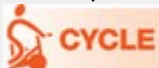

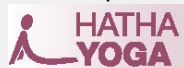

## Caulfield Fitness Centre

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A **special rate of \$12** for conference participants will be available on presentation of your conference name tag. The Centre has a fully equipped gymnasium including free weights, pin loaded weight machines and a range of cardio equipment.

| Hours of Operation                  | Contact Details     |
|-------------------------------------|---------------------|
| Monday to Thursday: 6.15am - 9.30pm | Phone: 9903 2358    |
| Friday: 6.15am - 9.00pm             | Level 1, S Building |
| Saturday & Sunday: 9.00am - 6.00pm  |                     |

Timetable for the period of the conference:

| Tuesday, 7 July   | Wednesday, 8 July  | Thursday, 9 July  | Friday, 10 July  |
|---|--|---|--|
| 12.05pm<br>  | 12.05pm<br> | 7.00am*<br> | 12.05pm<br> |
| 1.00pm<br>   | 5.00pm*<br> | 12.05pm<br> | 1.00pm<br>  |
| 5.00pm*<br>  | 5.30pm<br>  | 5.15pm<br>  |  |
| 5.30pm<br>   | 6.05pm<br>  | 6.05pm<br>  |  |
| 6.05pm<br>   | 6.30pm<br>  | 6.15pm<br>  |  |
| 6.30pm<br> |  |   |  |